

## Privacy and Cookies Policy

Sabin Foundation Europe is committed to protecting and respecting your privacy. This policy sets out the basis on which any personal data is collected and used.

### 1. What information do we collect and how do we use it?

**Personal and financial information:** When you contact Sabin Foundation Europe in relation to our activities or make a donation to support our work we collect and store personal information. Personal information is anything that enables us to identify you as an individual, for example your name and email address, and we use this to keep you informed on our work.

Sabin Foundation Europe uses secure UK-based credit card payment and electronic commerce systems to ensure the safety of online donations. When you make a donation online we ask for your name, address, email address and credit card information. We use this information to process your donation(s) and to verify credit card data.

**Cookies:** A cookie is a small data file sent to your computer when you access certain areas of the site. A cookie enables us to recognise your computer when you next visit our site, but they cannot be used to identify you personally. Cookies are used on our website to enable us to improve services, for example:

- to enable us to understand how visitors use the website, e.g. whether people are browsing using a mobile device, what pages they look at and for how long, so that we can improve any problem areas;
- to enable you to donate easily. Cookies allow us to track your visit to our website and keep you on a single server during the session;
- to track how you came to our website, in order to measure the effectiveness of any marketing campaigns we run;
- to enhance our website with content from other websites e.g. YouTube videos and twitter.

**Blocking cookies:** If you wish to restrict or block cookies from the Sabin Foundation Europe website you can do this through your browser settings, and the Help function within your browser should tell you how. Alternatively you may wish to visit [www.aboutcookies.org](http://www.aboutcookies.org) which contains comprehensive information on how to restrict cookies on a wide variety of browsers. For information on how to do this on the browser of your mobile phone you will need to refer to your handset manual. Please be aware that restricting cookies may have an impact on the functionality of the Sabin Foundation Europe website.

### Cookies used by Sabin Foundation Europe:

- Load Balancing Cookie – This is used to track users through the website to keep them on a single server on a single session. This cookie does not persist across multiple sessions.

- Javascript Detection – This detects what version of Javascript the user has or whether it is active or not. This allows us to provide a web experience that is accessible to all users.
- AddThis – We use AddThis to allow web visitors to share content through social networks such as facebook and twitter.
- Google Analytics – This is a web analytics service provided by Google, Inc. Google Analytics sets a cookie in order to enable to evaluate your use of the website and compile reports on site activity. Google stores the information collected by the cookie on servers in the United States of America. Google may also transfer this information to third parties where required to do so by law, or where such third parties process the information on Google’s behalf. Google will not associate your IP (internet protocol) address with any other data held by Google. By using the Sabin Foundation Europe website you consent to the processing of data about you by Google in the manner and for the purposes set out above. To reject or delete this cookie please see <http://www.google.com/intl/en/policies/privacy/>
- Cookies set by Third Party sites – To enrich our content, we sometimes embed photos and video content from websites such as YouTube and Flickr. As a result, when you visit a page with content embedded on it, these sites may set a cookie. The Sabin website also carries embedded ‘share’ buttons to enable users of the site to easily share articles with their friends through a number of popular social networks, for example Facebook, Twitter or Google+. These sites may set a cookie when you are also logged in to their service. Sabin does not control the dissemination of these cookies and you should check the relevant third party website for more information about these.

## **2. Where do we store your information?**

Information which you provide us with is stored on Sabin’s secure computer system. The data we collect from you may be transferred to, and stored at, a destination outside the European Economic Area (EEA). This is necessary in order to process information and donations and provide you with information and updates. The data may be processed by staff operating outside the EEA who work for us or one of our suppliers. By submitting your personal data, you agree to this transfer, storing or processing. We take all reasonable steps to ensure that your data is treated securely and in accordance with this privacy policy.

## **3. Do we share your information?**

We use a UK-based third-party supplier to process our online donations. They receive the credit card number and other personal information only in order to verify credit card numbers and to process transactions. They use the highest levels of security available to protect your data and do not disclose personal information to any third party.

Sabin Foundation Europe may share your personal information with our sister charity Sabin Vaccine Institute, so that we can keep you informed of our work and activities. Sabin Foundation Europe and Sabin Vaccine Institute have signed an International Data Transfer Agreement, and both organisations take all necessary steps to ensure that your data is treated securely.

We may disclose aggregate information about our donors or website visitors to third parties, but this will not allow individuals to be identified. This information may include total number of website visitors, referring websites and number of donors, and this aggregate data is used to encourage funding partnerships.

Sabin Foundation Europe does not share your personal information with any other third party. It is our policy not to sell, trade or rent your personal information to anyone. We reserve the right to change our policy at any time. If we choose to change our policy we will give you the option to remove your information from our records.

We may need to disclose your information if required to do so by the law.

#### **4. How to contact us about your personal information**

Sabin Foundation Europe holds any information you provide us with for administration and marketing purposes as a Data Controller under the 1998 Data Protection Act.

If your contact details change, any of the information we hold is inaccurate or out of date, or if you no longer wish to receive any future information or updates please contact us at:

Sabin Foundation Europe  
338 City Road  
London  
EC1V 2PY

Telephone: +44 (0)20 7239 8249

Email: [info@sabinfoundation.org.uk](mailto:info@sabinfoundation.org.uk)

You can request a copy of the personal information that Sabin Foundation Europe holds on you by contacting us at the address above (we may charge a small administration fee).

We reserve the right to amend this privacy and cookies policy. Any changes we may make to this policy will be posted on this website and, where appropriate, notified to you by email. Sabin Foundation Europe is incorporated by the Registrar of Companies for England and Wales as a private company, limited by guarantee (Company No. 7724328), and is a registered charity (charity no. 1145342).